

## Safety instructions for visitors

### 1. Entering and leaving the campus

The visitor is obliged to sign in at the Helmholtz Munich service security before entering the campus. By presenting the reference documents (e.g. placing of order, ID), the service security verifies the legitimacy of the visit. In case of lack of legitimacy the access will be denied.

### 2. Smoking ban

Smoking is prohibited in all areas of Helmholtz Munich.

### 3. Parking and traffic management

Parking is allowed in the parking sites outside the campus or in the designated parking areas. Vehicles parked contrary to the rules may be towed away at the owner's expense. For the whole area of Helmholtz Munich the general traffic rules and the symbols of the German Road Traffic Regulations (StVO) and the Road Traffic Licensing Regulations (StVZO) are applied correspondingly. The allowed maximum speed limit of 20 km/h must not be exceeded.

### 4. Access to safety areas

In general, entering laboratory rooms is only permitted upon approval by the head of laboratory or by an employee on-site and upon instruction on safety (has to be confirmed in writing). The instructions of the employees have to be obeyed. Due to a possible health hazard, further admittance regulations are applicable for rooms fitted with the following markings:



Radioactive

**Monitored area / Control area:** Admittance only with the permission of the radiation protection representative and upon instruction on radiation protection. The instruction has to be confirmed in writing.



Biohazard

#### **Genetic engineering laboratory safety level 2 (and 3)**

Admittance only with the permission of the responsible project leader and in company of an expert familiar with the plant. Visitors are to be instructed annually by the responsible project manager or laboratory manager according to their location and workplace. The instruction has to be confirmed in writing.

### 5. Behaviour upon an unexpected danger (fire, explosion) and alert

- Immediately eliminate ignition source (if possible), e.g. turn off vehicle engines and electronic devices,
- Observe announcements of the service security and fire brigade,
- Do not use elevators,
- Remove swiftly from source of danger – preferably against wind direction,
- Go to the assembly point together with people familiar with the campus.

**Neuherberg (intern):**

**Neuherberg (mobile phone):**

**All outposts:**

**EMERGENCY CALL 333**

**089-3187-333**

**FIRE 112**

**SERVICE SECURITY 2000**

**POLICE 110**